



## Committee and Date

Strategic Licensing  
Committee

8 October 2025

Item

Public



# Exercise of Delegated Powers Report

<b>Responsible Officer:</b>		Mandy Beever, Transactional Management and Licensing – Team Manager	
email:	Mandy.Beever@shropshire.gov.uk	Tel:	01743 251702
<b>Cabinet Member</b> (Portfolio Holder):		Councillor Bernie Bentick, Portfolio Holder for Health and Public Protection	

## 1. Synopsis

- 1.1 This report gives details of the licences issued and the variations that have been made between 1 June 2025 and the 31 August 2025 and a summary of applications considered by the Committee.

## 2. Executive Summary

- 2.1 The Shropshire Plan recognises the importance of supporting businesses to provide safer services. The fundamental purpose of the Licensing service is to support businesses to deliver their services in a way which allows them to thrive whilst protecting the safety and welfare of the public who live, work and visit Shropshire; together this will help to achieve a Healthy Economy.
- 2.2 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or regarding general and public health licences.

- 2.3 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to refuse, suspend or revoke driver, vehicle, and operator licences.
- 2.4 This report gives details of the licences issued and the variations that have been made between 1 June 2025 and the 31 August 2025 and a summary of applications considered by the Committee.

### **3. Recommendations**

- 3.1. That members note the position as set out in the report.

## **Report**

### **4. Risk Assessment and Opportunities Appraisal**

- 4.1. This is an information report giving Member's information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

### **5. Financial Implications**

- 5.1. There are financial implications associated with this report.

### **6. Climate Change Appraisal**

- 6.1. There are no anticipated climate change or environmental impacts associated with the recommendations in this report.

### **7. Background**

- 7.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.
- 7.2 Officers use their delegated powers in a number of situations, including where:
  - a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
  - b) The application has met the Council's policy criteria for accepting an application.
  - c) There are vehicle applications for new or renewal licences and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.

- d) There are driver's applications for new or renewal licences and refusal, suspension, or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.
- e) There are Private Hire Operator applications for new or renewal licences and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.

- 7.3 The table in **Appendix A** shows the complete range of licences issued by the licensing team during the period of 1 June 2025 to the 31 August 2025. During this period the total number of licences processed was 1484.
- 7.4 The Table in **Appendix B** shows that there were no Licensing and Safety Sub-Committee hearings held between the 1 June 2025 and the 31 August 2025.
- 7.5 The Table at **Appendix C** shows that there were two Licensing Act Sub Committee hearings held between the 1 June 2025 and the 31 August 2025.
- 7.6 Following the decision at the Strategic Licensing Committee on 18 March 2015, vehicles and driver applications are now being considered by Officers using delegated powers. This includes refusal of new licence applications, refusal to renew existing licences and revocation and suspension of existing licences, in relation to any matter concerning a hackney carriage or a private hire driver's licence or a vehicle licence or any matter concerning a private hire operator's licence.

The number of licences and actions determined by this process is as follows: -

<b>Driver</b>	<b>Granted</b>	<b>Granted and/or Warning Letter, Suspension</b>	<b>Letter Council is 'Minded to refuse' or 'Revoke'</b>	<b>Refuse to Grant</b>	<b>Revoke</b>	<b>To refer to Committee</b>
New	4			2		
Renew	2	4	4			
Conduct						
<b>Vehicle</b>	<b>Granted</b>	<b>Granted and/or Warning Letter</b>	<b>Letter Council is 'Minded to refuse' or 'Revoke'</b>	<b>Refuse to Grant</b>	<b>Revoke</b>	<b>To refer to Committee</b>
New						
Renewal						
Condition	1			1		
<b>Operator</b>	<b>Granted</b>	<b>Granted and/or Warning Letter</b>	<b>Letter Council is 'Minded to refuse' or 'Revoke'</b>	<b>Refuse to Grant</b>	<b>Revoke</b>	<b>To refer to Committee</b>

New						
Renewal						
Conduct						

## 8. Conclusions

- 8.1. During the period captured in this report the workload for the Licensing team has continued to be high. The team have worked together to answer all the queries, support businesses and maintain the flow of applications.

**List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)**

**Local Member:** This report covers all areas of Shropshire.

### Appendices

**Appendix A** – Licences processed between 1 June 2025 and the 31 August 2025.

**Appendix B** – Hearings held by the Licensing and Safety Sub-Committee between 1 June 2025 and the 31 August 2025.

**Appendix C** – Hearings held by the Licensing Act Sub-Committee between 1 June 2025 and the 31 August 2025.

**APPENDIX A****Licences processed from the 1 June 2025 and the 31 August 2025.**

<b>General Licensing</b>	<b>Renewal Period</b>	<b>Total</b>
Acupuncture Personal	For life	
Acupuncture Premises	For life	
Activities Involving Animals Licence	Up to 3 years	15
Caravan Sites	For life	3
Mobile Homes Fit and Proper Person Register	Up to 5 Years	1
Cosmetic Piercing Personal	For life	13
Cosmetic Piercing Premises	For life	13
House to House Collection	For the period applied for, no longer than 12 months	7
House to House Exemption Order	Exemption certificate is issued by the Home Office	5
Scrap Metal Site (new/renewal)	3 Years	2
Scrap Metal Collector (new/renewal)	3 Years	
Sex Establishment Licence	1 Year	
Sex Shop Licence	1 Year	
Street Collection	Covers the dates applied for	15
Street Trading Licence (new/renewal)	1 Year (daily licence also available which covers maximum of 7 days in a 12-month period)	8
Tattooing Personal	For life	
Tattooing Premises	For life	
Electrolysis Personal	For life	
Electrolysis Premises	For life	
Dangerous Wild Animals	2 Years	
Zoo	New licences last 4 years, upon renewal they can be granted for 6 years	
Distribution of Free Printed Matter	7 consecutive days, 28 consecutive days, 1 year – dependent on what is applied for	2
Storage of Explosives – Assent Procedure	1 Year	7
Year-round Fireworks Sales	1 Year	2
Pavement Licence	1 Year	4
Pavement Permit	1 Year	
<b>Total Applications General</b>		<b>97</b>

<b>Taxi Licensing</b>		<b>Renewal Period</b>	<b>Total</b>
Hackney Carriage	N	1 Year	3
Hackney Carriage	R	1 Year	16
Joint HC/PH Driver	N	Up to 3 Years	49
Joint HC/PH Driver	R	Up to 3 Years	45
Private Hire Operator	N	Up to 5 Years	5
Private Hire Operator	R	Up to 5 Years	2
Private Hire Vehicle	N	1 Year	70
Private Hire Vehicle	R	1 Year	151
Hackney Vehicle Transfer		For period left on existing licence	2
Private Hire Vehicle Transfer		For period left on existing licence	4
Private Hire Licensee Transfer		For period left on existing licence	4
<b>Total Taxi Applications</b>			<b>351</b>

<b>Taxi Licensing (Surrendered)</b>	<b>Total</b>
Private Hire Vehicles	26
Hackney Carriages	1
<b>Total Surrendered Vehicles</b>	<b>27</b>

<b>Licensing Act 2003</b>	<b>Renewal Period</b>	<b>Total</b>
Club Premises Certificate	For Life	
Personal Alcohol (variation/new)	For Life	33
Premises Licence	For Life	15
Temp Event Notice no Alcohol	For the dates applied for	
Temp Event Notice with Alcohol	For the dates applied for	422
Minor Variation Application	For Life	11
Designated Premises Supervisor (DPS) Change/Variation	For Life	41
Disapply DPS	For Life	2
Premises Licence Transfer Application	For Life	15
Annual Fee	Due each year on anniversary of granting of original licence	425
Notification of Interest	For Life	
Premises Licence with Alcohol - Full Variation	For Life	8
Premises Licence without Alcohol - Full Variation	For Life	

<b>Total Licensing Act Applications</b>	<b>972</b>
---	------------

<b>Gambling Act 2005</b>	<b>Renewal Period</b>	<b>Total</b>
Bingo Premise Licence	For Life	
Betting Premise Licence (other than track)	For Life	
Betting Premises Licence (track)	For Life	
Licensed Premise Gaming Machine Permit	For Life	3
Notification of Intent to have gaming machines	For Life	
Prize Gaming Permit	10 Years	
Club Machine Permits	10 Years	
Club Gaming Permit	10 Years	
Occasional Use Notice	For the dates applied for	1
Temporary Use Notice	For the dates applied for	
Adult Gaming Centre	For Life	
Small Society Lotteries	For Life	3
Change of Promoter	As necessary	
Annual Fee	Due each year on anniversary of granting of original licence	57
Family Entertainment gaming machine permit	10 Years	
<b>Total Gambling Act 2005 Applications</b>		<b>64</b>

<b>Total Applications</b>	<b>1484</b>
---------------------------	-------------

<b>Total Surrendered Vehicles</b>	<b>27</b>
-----------------------------------	-----------

## APPENDIX B

**Licensing and Safety Sub-Committee hearings held between 1 June 2025 and the 31 August 2025.**

Date	Premises	Type of Application	Councillors	Decision
None				



**APPENDIX C****Licensing Act Sub-Committee hearings held between 1 June 2025 and the 31 August 2025.**

<b>Date</b>	<b>Premises</b>	<b>Type of Application</b>	<b>Councillors</b>	<b>Decision</b>	<b>Review Requested by</b>
30 July 2025	Tumbledown Hotel and Albion Inn, Castle Foregate, Shrewsbury, SY1 2DJ.	Premises Licence Review	Susan Eden Nick Hignett Jon Tandy	That the premises licence be revoked	West Mercia Police
6 August 2025	Rowley's Mansion Courtyard, Barker Street, Shrewsbury, SY1 2BQ	New premises licence	Susan Eden Nigel Lumby Colin Taylor	That the premises licence be granted	N/A